

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY, OCTOBER 24, 2011**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
43 W. CHERRY STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services which fulfill the educational, informational, cultural and recreational needs of our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

**II. ROLL CALL**

EARLA ALBER - Chair Present  
AMY HALL - Vice-Chair Present  
ARDENA ROBERTS – Treasurer Absent w/ note  
CHRISTINE FAHL – Trustee Present  
BOB ELLICK – Trustee Present  
TONY OWEN – Secretary Present  
VICKI BABCOCK – Trustee Present

Quorum present

**III. APPROVAL OF THE AGENDA**

**Motion: “Accept agenda”** made by Fahl seconded by Hall.  
Motion carried by voice vote

**IV. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic not on the agenda shall limit their comments to two minutes, unless the chairperson deems otherwise.

No written or oral public comments

**V. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of September 26, 2011
- B. Approval of Treasurer’s Report of September 26, 2011

**Motion: “Accept Consent Agenda”** made by Owen seconded by Babcock  
Motion carried by voice vote

**VI. CORRESPONDENCE**

No correspondence to received.

**VII. COMMITTEE REPORTS**

- A. Personnel Committee – none
- B. Policy Committee – none
- C. Bylaw Committee – none
- D. Technology Committee –none

**VIII. UNFINISHED BUSINESS**

- A) Recommendation from Personnel Committee concerning Rosann Gerhardt and Sharrel Bailey who have reached their year of service.

Recommendation approved.

Motion: “Rosann Gerhardt and Sharrel Bailey will receive a 2 percent wage increase effective October 31, 2011” made by Hall seconded by Fahl. Motion carried by voice vote

- B) Review of material from ISD mentoring program  
No Board action was taken as material was not submitted by ISD as requested and only three meetings were held.

**IX. NEW BUSINESS**

No new business

**X. DIRECTOR'S REPORT**

Clark presented report to board including items involving fundraising as Big Boy, Children's Museum free passes, Library participation in Halloween, and a town meeting on 11/17/2011 at the middle school concerning fundraising. Library presentation made to the City of Cedar Springs was played for the Board.

**XI. AGENDA ITEMS FOR NOVEMBER**

None.

**XII. INFORMATIONAL ONLY**

None listed

**XIII. BOARD COMMENT**

Lights for out back of Library need repair as it is too dark in that area.

**XIV. ADJOURNMENT**

**Motion:** "Meeting to be adjourned" made by Owen seconded by Babcock.  
Motion carried by voice vote.

**Meeting ended at 8:00 PM**

Next meeting scheduled for November 28, 2011, 7pm at the Library

Minutes approved by Board on November 28, 2011

Submitted by Secretary Owen

A handwritten signature in black ink, appearing to be "Owen", is written over a horizontal line. The signature is cursive and somewhat stylized.