

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

MONDAY, NOVEMBER 28, 2011

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services which fulfill the educational, informational, cultural and recreational needs of our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting was called to order at 7:00 pm by Chairperson Alber

II. ROLL CALL

EARLA ALBER - Chair Present
AMY HALL - Vice-Chair Present
ARDENA ROBERTS – Treasurer Present
CHRISTINE FAHL – Trustee Present
BOB ELLICK – Trustee Present
TONY OWEN – Secretary Present
VICKI BABCOCK – Trustee Present

Quorum is present

III. APPROVAL OF THE AGENDA

Motion: “Approve the Agenda” made by Owen seconded by Hall.
Motion carried

IV. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic not on the agenda shall limit their comments to two minutes, unless the chairperson deems otherwise.

Pine Ridge Bible Camp Representative Kevin Grifhorst shared with the Board how Pine Ridge hosts a Silent Auction and offered some suggestions to the Board on how their group makes it as successful as it is.

V. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of October 24, 2011
- B. Approval of Treasurer's Report of October 24, 2011

Motion: "Accept the Consent Agenda" made by Ellick seconded by Babcock.
Motion carried

VI. CORRESPONDENCE

No correspondence

VII. COMMITTEE REPORTS

- A. Personnel Committee – No report
- B. Policy Committee – No report
- C. Bylaw Committee – No report
- D. Technology Committee – No report

VIII. UNFINISHED BUSINESS

No unfinished business.

IX. NEW BUSINESS

- A. Adoption of Budget Amendments

Motion: "Accept budget amendments for 2011-2012 as proposed",
made by Fahl seconded by Babcock.
Motion carried

- B. Fundraisers

On Tuesday Dec 6th at 7:00 pm at the Middle School a meeting will
be held to establish committee and gather ideas to raise the matching
funds needed to meet the \$50,000 matching goal. Chair requested as
many board members as possible participate in the meeting.

- C. Liability Insurance Coverage.

Library is ensuring non-city workers have proper liability insurance
prior to their performing work for the Library.

X. DIRECTOR'S REPORT

Director Clark discussed current programs and meeting of Library along
with providing Board facts on usage of Library. Full report is in Board
Packet.

XI. AGENDA ITEMS FOR JANUARY

1. Fundraising
- 2.
- 3.

XII. INFORMATIONAL ONLY

1. Newspaper articles, POST October 20
2. 2012 Calendar Year Board Meetings
Copy to be posted in Library, Solon Township, and City of Cedar Springs
3. Rocket Languages flier developed for area school language students
4. Current Board Roster

XIII. BOARD COMMENT

Chairperson requested Director to set up a group email through Nick so all members of the Board get the Board packets.

It is noted the light outside Library back door is functioning properly and area at night is now lit.

XIV. ADJOURNMENT

Motion: "Motion made for Adjournment" made by Owen seconded by Babcock.

Meeting adjourned 8:15 pm

Next meeting scheduled for January 23, 2011, 7pm at the Library

Minutes approved by Board January 23, 2011

Submitted by Secretary Owen


